

KHS College Application Submission Form

YOU MUST ALLOW **15 SCHOOL DAYS** TO PROCESS TRANSCRIPTS AND RELATED COLLEGE MATERIALS
It is the student's responsibility to check the application requirements for each college.

Student Name: _____ **College/University:** _____

1. Admissions Option. Please check appropriate to indicate application plan.

<input type="checkbox"/> Rolling Admission	<input type="checkbox"/> Priority	<input type="checkbox"/> Early Action
<input type="checkbox"/> Regular Decision	<input type="checkbox"/> Early Decision <input type="checkbox"/> Must meet with and discuss with counselor	<input type="checkbox"/> Other _____

2. Application Deadline: _____
Date

3. What application did you use to apply to this college? Please check appropriate to indicate method.

<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
College specific application	The Common App (CA)	The Coalition Application	Other
Is a School Report Form required with this application? <input type="checkbox"/> NO <input type="checkbox"/> YES, I have provided it with this release.	<input type="checkbox"/> This college appears under 'My Colleges' in CA <input type="checkbox"/> I Completed the FERPA in CA under 'Assign Recommenders' <input type="checkbox"/> I entered my CA email on Naviance. Indicate your CA email _____	Your transcript will be sent through Naviance. If school recommendations required, they may also be submitted through Naviance.	Name of application platform: _____ Indicate special instructions: _____ _____ _____

4. Did you complete a Self-Report of Academic Record (SRAR) for this college?

- NO, I did not SRAR. I need my transcript to be sent.
- YES, I did SRAR. I do not need my transcript sent at this time. My release will be kept on file.

5. Letter of Recommendations (LOR)

•Is a Counselor Recommendation required for this college?

- NO
- YES, I have completed and provided my 'Brag Sheet' to my counselor.
 - Brag Sheet submit via Hardcopy Email Naviance Shared Googledoc

•Are Teacher Recommendations required for this college?

- NO
- YES, I have asked the below teacher(s) for this college. I will submit the electronic LOR requests on Naviance for this specific college. Detailed directions available on Tips Sheet in Guidance Office.
 Teacher 1 _____ Teacher 2: _____

6. Test Scores

- I understand I am responsible for sending my SAT/ACT scores directly from my College Board or ACT account if the test scores are required.